

**SHELBY COUNTY BOARD OF COMMISSIONERS
AGENDA ROUTE SHEET**

Referred to Commission Committee (name) Hospitals & Health

For Commission Action on (date) December 7, 2009

A resolution approving an amendment to a contract between Shelby County Government and Maxim Healthcare Services, Inc. d/b/a Maxim Staffing Solutions Inc. to increase the contract amount for the period July 1, 2009 through June 30, 2010 by \$76,000.00, from the initial amount of \$99,000.00 to an amount not to exceed \$175,000.00 for the provision of professional health care staffing services for community-based and outpatient clinic programs and to appropriate said funds. This item requires expenditure of grant funds provided by Shelby County Board of Education in an amount not to exceed \$175,000. Resolution sponsored by Commissioner Joe Ford.

CHECK ALL THAT APPLY BELOW:

_____ This Action does NOT require expenditure of funds.

 X This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$ _____ : County CIP Funds: \$ _____

State Grant Funds: \$ _____ : State Gas Tax Funds: \$ _____

Federal Grant Funds: \$ _____

Other funds (Specify source and amount): \$76,000.00 Shelby County Board of Education

Other pass-thru funds (Specify source and amount): \$ _____

Originating Department: Health Department - Community Services

APPROVAL:

Dept. Head: Johnathan Russell 544-7585 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

Division Director: Yvonne S. Madlock 544-7583 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

Finance Dept.: Michael A. Swift 545-4449 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

County Attorney: Mary Bright 545-4963 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

CAO/Mayor: James Huntzicker 545-4514 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

ITEM NO: _____

PREPARED BY: Johnathan Russell

APPROVED BY: _____

A resolution approving an amendment to a contract between Shelby County Government and Maxim Healthcare Services, Inc. d/b/a Maxim Staffing Solutions Inc. to increase the contract amount for the period July 1, 2009 through June 30, 2010 by \$76,000.00, from the initial amount of \$99,000.00 to an amount not to exceed \$175,000.00 for the provision of professional health care staffing services for community-based and outpatient clinic programs and to appropriate said funds. This item requires expenditure of grant funds provided by Shelby County Board of Education in an amount not to exceed \$175,000. Resolution sponsored by Commissioner Joe Ford.

WHEREAS, That a contract between Shelby County Government and Maxim Healthcare Services, Inc. was entered into on August 27, 2009 for \$99,000.00 for the period July 1, 2009 through June 30, 2010; and

WHEREAS, That the need for those services is much greater than was originally anticipated in the Shelby County Schools mainly due to increases in the number of students that were presented with diagnoses that require and demand the skills and expertise of nurses and demand of special needs cases that required more one-on-one nurse coverage than the current staff could accommodate; and

WHEREAS, That said increased services in the Shelby County Schools are 100% reimbursed via grant from Shelby County Schools; and

WHEREAS, That the Shelby County Government and Maxim have prepared an amendment to the contract to provide professional nursing services in the amount not to exceed \$175,000.00 for the period beginning July 1, 2009 through June 30, 2010.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the said amendment is hereby approved.

BE IT FURTHER RESOLVED, That the continuation of the said contract and amendment is subject to the conditions of the contract and addendum and allocation of funds by the Shelby County Board of Commissioners.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute the said contract amendment on behalf of Shelby County Government, an executed copy of which is to be placed on file in the Purchasing Department.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants to the extent of appropriations made in this resolution and to take proper credit in their accounting therefore.

A C Wharton, Jr., County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____

SUMMARY SHEET

I. Description of Item

Requesting approval to increase an existing contract amount with Maxim from \$99,000.00 to \$175,000.00 for the period July 1, 2009 – June 30, 2010. The contract is for the provision of temporary nursing services for community-based and outpatient clinic programs of the Health Department. This specific need has arisen from increased demand in the services provided to the Shelby County Schools for nursing at the schools, far beyond our normal or projected need. The increase is 100% funded via a grant from the Shelby County Schools for the provision of nursing services in the schools.

II. Source and Amount of Funding

Shelby County Schools Nurses Program	
Fund 835-400513-6602	Total
	<u>\$76,000.00</u>

III. Additional Information Relevant to Approval of this Item

- A. Administration recommends approval of this resolution.
- B. There is no cost to the County for this activity.
- C. This contract provides registered nurses or licensed practical nurses that are contracted to work under the immediate supervision of a physician or a nurse of higher classification to perform generalized or specialized public health clinic or community-based nursing duties.

IV. Justification for Increase in Supplemental Nurses

- A. Student demand exceeded the MSCHD staffing compliment.
- B. Increased enrollment in the Shelby County School System including students with diagnoses that require and demand the skills and expertise of nurses. Many of these students attended schools that did not already have a school nurse on site.
- C. Existing positions have already been filled. Outside nurses were needed to provide the daily hands-on care required.
- D. Several children were diagnosed with diabetes over the summer and needed significant nursing supervision at school.

- E. A child began school with a tracheotomy just inserted over the summer and must have a nurse present at all times.**
- F. Two homebound students returned to the system and both needed nursing care each day.**
- G. At least seven new students transferred into SCS from other school districts and each of these students need substantial nursing each day.**